Enrollment Forms TOC

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Student _			
	School Year		

ACADEMY PRE-REGISTRATION FAMILY QUESTIONNAIRE

Please submit the registration form packet and fees to complete your student's enrollment.

le	nt Name: Date:
egi	ver's Name(s):
1.	How did you hear about our school?
2.	How is Christ important in your life?
3.	Are you willing to work with your child and the teachers to ensure the best possible education?
	For example: Reading teachers letters in the communication folder, creating good communication with
	teachers and administration, getting to school on time, handling concerns kindly, with respect, and patience
	following the handbook rules and procedures. YES / NO
l.	What expectations do have for your child at Holy Trinity?
5.	What expectations do you have for our Principal and Teachers?
ō.	We do not follow the Common Core Curriculum. We are a Classical school. We teach a Classical Curriculum
	We teach about Christ and His love for all of us, character building, seeing the beauty in the world, Ancien
	History, Arts, Language, Music, Science and more! Parents are expected to help nurture their child's education
	at Holy Trinity. Teachers are here to help but your child trust you the most and looks to you for understanding
	the world around them. Are you willing to cooperate with the teachers in your child's education? YES / NO
7.	We are fair, consistent, and loving in every learning experience especially because children display divers
	behaviors based on their life experiences. We also follow through with our discipline policy where we expec
	students to be respectful to others and themselves. We will guide a child in learning how to build
	social/emotional skills, growth mindset, and Christ-like virtues in a classroom setting and beyond. With you
	help we will reinforce why education is important: nurturing a good work ethic by explaining one should alway
	try their best and finish what one starts, perseverance and optimism, getting to school on time, turning in
	homework, keeping open communication with teachers and administration, and really caring about one'
	community by participating in projects to help others in our community. Do you believe in and will reinforce
	our school standards and procedures?



Student			

School Year	

<u>ACADEMY REGISTRATION FORM - Student Information</u> - PLEASE PRINT NEATLY

Student Name:		·	/s · ·	<i>u</i>)
Address:	(Last)	(First)	(Midd	le)
				Zip:
Phone:		Email:		
Lives with:	Both Parents	Mother	Father	Legal Guardian
Date of Birth:			Male	Female
Proposed entry §	grade:		SSN (Last 4 c	ligits):
Public School At	tendance District:			
Religion:				
Church/Parish: _				
Other children (s	siblings): Name:			Age:
Name:				Age:
Name:				Age:
Father's Name (or Legal Guardian):			
				ne:
				digits):
_				o ,
Mother's Name	(or Legal Guardian): _			
Employer:			Work Phor	ne:
Religion:		Ema	il:	
Marital Status: _			SSN (Last 4 o	digits):
Address of each	parent if different from	om that of student a	address:	
	-			
			_	



Student	
	School Voor

ACADEMY REGISTRATION FORM - Student Information - PLEASE PRINT NEATLY

Previous School – For new students, please provide the name and address of the last school attended:

Name of School:	
Address of School:	
Grade at time of withdrawal:	
Required Forms: Prior to the start of the school year, I (we) agree to	o provide updated copies of all required
Ohio Department of Education statistics forms, health forms, physica	al examination reports, and
immunization records.	
I am (we are) the parents/guardians of the student named above	and hereby consent to the student's
attendance at the HTOCA campus for this school year. I (we) acknow	vledge receipt of the student handbook
and agree with the purposes and conditions co	ontained therein.
Parent / Guardian Signature:	Date:
Parent / Guardian Signature:	Date:

RACIAL NONDISCRIMINATORY POLICIES * (3301-39-04 Sec. A [3] [5] AND Sec. B[1])

The governing board of the Holy Trinity Orthodox Christian Academy, Inc., located at 175 Laird Ave NE in Warren, Ohio has adopted the following racial nondiscriminatory policies:

Holy Trinity Orthodox Christian Academy, Inc. will not discriminate on the basis of race, color, biological sex, or ethnic origin.



Student _		
_		
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ACADEMY REGISTRATION FORM - Information Regarding Legal Custody

To be completed as part of the registration/re-registration application

Student Name:	Grade: School Year:
Address of child's residence	::
	Both natural parents Natural mother, step/adoptive father Natural father, step/adoptive mother Only mother Only father Grandparents (with legal custody) Other relative (with legal custody) Relationship: Other - Please explain:
Residential Parent/Guardia	n Name:
	Street Address:
	City, Zip:
	Phone:
Please attach a certified copy of the rights and contacts with the school any and all modifications made as	nding order) affecting the custody? and/or residency of the child? YES / NO he page of the court decision bearing the case number and those sections referring to visitation of. Also include the page bearing the Judge's signature and court seal. This copy should include sof the date of registration of the child in this school. It is also the responsibility of the parents sequent modifications during the child's tenure at the school.
Non-Residential Parent/Gua	ardian Name:
	Street Address:
	City, Zip:
Is there a court decision that information or attend schools the non-residential parent	t responsible for paying tuition? YES / NO
A complete copy of the school	's procedures dealing with family custody situations is included in the family handbook.
Signature:	Date:



Student _			
_			
	School Voor		

ACADEMY REGISTRATION FORM - Individuals with Disabilities Education Act (IDEA)

The *Individuals with Disabilities Education Act (IDEA)* is a federal law that requires each state to ensure that a free appropriate public education (FAPE) is available to all eligible children with disabilities residing in that state.

Children with disabilities who are enrolled by their parents in private schools, including religious schools, the provision of FAPE is not at issue. In IDEA, these children are often referred to as "parentally placed private school children" with disabilities, and the benefits available to them differ from the benefits for children with disabilities in public schools.

As stated in the Ohio Nonpublic Guidelines, "Determination of Services. A child with a disability attending a nonpublic school does not have an individual right to receive some or all of the special education and related services that the child would receive if enrolled in a public school."

The local school's obligations to private school students with disabilities are different from its obligations to those students enrolled in public schools or to students with disabilities placed in a private school setting by a public agency (rather than by parents) by way of providing Free Appropriate Public Education. Students with disabilities whose parents enroll them in a private school are not individually entitled to services they would have if they were enrolled in a traditional public school.

Holy Trinity cannot provide accommodations for all students wanting to enroll with an existing IEP. If, under special circumstances a student is accepted for enrollment at Holy Trinity the parent/caregiver will be responsible in contacting their child's IEP Team and signing the appropriate documents, no longer excepting the public school's services: Understanding the public school services will cease at the time of enrollment at HTOCA. We require a copy of all current IEP documents.

Every applicant, on the HTOCA application, is required to answer the question:

Special Needs – Does this student have any special educational needs? YES / NO

If "YES" please provide a complete description on a separate sheet as well as a copy of the IEP if applicable. This includes any special testing results done at Cleveland Clinic, Akron Children's or likewise.

If the HTOCA application is falsified in any way or is misleading the child may be asked to leave during the current school year and will not be accepted the following year. If HTOCA is unaware of an existing IEP or any special needs including but not limited to social/emotional, behavioral and/or special physical needs and accommodations of a student, the parent will be responsible for any accommodation for the child's needs off site.

If a child has a special need arise during the school year due to an injury or unexpected event, we will make the parent aware of the child's needs and how we are able to accommodate those needs based on the current staff and funding. If we feel the child would not be given the best services possible under our care, we will then direct the parent to a school or facility that would give the child the best educational services to meet their needs.



Student _			
	School Year		

ACADEMY REGISTRATION FORM – Tuitions and Financial Responsibility

Annual Tuition: \$______ – May be paid in 10-month equal installments August through May.

Typical Academy Payment Schedule Breakdown

August 1st January 1st

September 1st February 1st

October 1st March 1st

November 1st April 1st

December 1st May 1st

Tuitions are due on the 1st of every month. As a courtesy we provide a 15-day grace period. Accordingly, if payments are made on or after the 16th of the month a \$15 late fee is applied.

Annual Registration Fees: Due at time of registration, this fee covers the basic costs of administrative time to enroll and assess students. This fee is non-refundable.

New Student Fee: \$300.00

Returning Student Fee: \$150.00

Miscellaneous Fees: Due at each occurrence, these fees cover the costs for extra wages and/or bank fees.

Late Pickup Fee: \$25.00 Returned Check Fee: \$35.00

Financial Obligations (signed with Promissory Note) – I/we agree to fulfill all financial obligations according to the Tuition Payment Schedule (above) and Promissory Note (below). This includes the annual, nonrefundable, registration fee, and a possible, nonrefundable deposit to hold a place in the class. Tuition may be paid in full, or according to your Tuition Payment Schedule.

Checks may be payable to **Holy Trinity Orthodox Christian Academy, Inc.**, **Holy Trinity OCAAP**, **Holy Trinity**, or **HTOCA**. We accept cash and check. We also accept PayPal and most major credit cards via our website.

FOR OFFICE USE ONLY:		
Annual Registration Fee (Amount/0	Check #):	Date:
ONE-TIME Yearly Lunch Fee (Amou	Date:	
E:	xcused (needs administrative ap	oproval):
Registration Fee:	Lunch Fee:	Other:
* ONLY send applications to the tre	easurer once forms and paymen	nts are complete.



Date: _____

Student					

School Year _____

~ PROMISSORY NOTE ~

I promise to pay for all owed Tui		= =		school year for the amount of to Holy Trinity Orthodox Christian
Academy, Inc.		C C		, ,
Orthodox Christian academy and any applicable interest and/or la	l Preschool (I te fees as spe		ion, and/or inclu vithdrawal, or ex	ower) promise to pay Holy Trinity ding any damaged materials, and expulsion as per school policies and
•	-	= ' ' '		ay of each month (August through awful money of the United States.
	t. A late pena	alty charge of 1.5% per month wil	•	term of this promissory note, the til the account is brought current
Borrower agrees that until the powned by the borrower.	rincipal and i	nterest owed under this note are	paid in full, this	note will be secured by the assets
in part without premium or pena canceled. The Borrower must pro collect on this note, Borrower w finds to be reasonable.	lty. In the even omptly inforn ill pay Lender hand under	ent of the Borrower's death, the un n the Lender of any change in nam r's court costs, collection agency	npaid indebtedn ne or address. If costs, and attorn	Borrower at any time in whole or ess remaining on the note shall be the Lender prevails in a lawsuit to ney's fees in an amount the court and I acknowledge receipt of a
(Borrower's Printed Nam	e)	(Borrower's Signature)		•
Permanent Street Address:				
City:		Zip:		
-		Driver's License #:		Copy of driver's license
				Or photo ID
				<u> </u>
Employer's Address:				
(Witness's Printed Nan	ne)	(Witness's Signature)		
(Witness's Printed Nar	ne)	(Witness's Signature)		



Student _			
	School Year		

VCVDEMAN BE	CISTRATION	EORM - H	laalth &	Madical

Child's Immunization and Medical Statement – (for physician)

Child's	Child's Name (please print):				Date of Birth:			
Parent	:/Guardian Name	(please print):		Date of Exam:				
	THIS CHILD HAS	HAD THE IMMU	AMINED THIS CHI JNIZATIONS REQUIF TO BE EXEMPTED FI	RED BY SECTION	I 3313.671 OF TH			
	VACCINE	DOSE1	DOSE 2	DOSE 3	DOSE 4	DOS	SE 5	
	DTP (5)					(1)		
	IPV (4)				(1)			
	HBV (3)							
	MMR (2)		(1)					
	HIB (3)							
	FROM APPAREN	T COMMUNICA	Y AND PHYSICAL CO BLE DISEASES AND CIAL HEALTH COND	IS IN SUITABLE	CONDITION TO B	E AT SCHOO	DL.	
SPECIA	L TREATMENTS:_		CATIONS OF THE CH				IVITIES OR ANY	
-	-							
PHYSIC	iaii s street Audre	:55.		City:	ა	itale:	zip:	
Physic	cian's Signature:				ı	Date:		



Student _	
	School Year

ACADEMY REGISTRATION FORM – Health & Medical

		, who attends Holy Trinity Orthodox
	•	be allowed to have the medication administered described below as
	oed by Dr ent by the physician if any of the information original	I also understand that I must submit a revised signed by provided by the physician changes
raceine	ent by the physician in any of the information original	ty provided by the physician changes.
PHARM	NACIST AS PRESCRIBED BY LAW. ALL MEDICATION ATION, DOSE OR MEDICATION, AMOUNT OF MEDICATION	PRESCRIPTION PACKAGING, PROPERLY LABELED BY A REGISTERED NS MUST BE LABELED WITH THE STUDENT'S NAME, NAME OF ICATION PRESCRIBED, AND THE TIMES THE MEDICATION IS TO BE
Parent	t / Guardian Signature:	Date:
<u>Physi</u>	<u>ician's Order</u> for Prescribed Oral or To	ppical Medication
	tate law and Holy Trinity Orthodox Christian Aca istration of prescription drugs. Please complete t	demy and Preschool require the following when children need he following information and return to school.
1.	Name of Student:	Age:
2.	Address:	
3.	School: Holy Trinity Orthodox Christian Acade	
4.	Name of Medication:	
5.	Times at which the medication is to be adminis	stered:
6.	Administration of medication to BEGIN :	
7.	Administration of medication to END :	
8.	Significant Effects (Adverse Reaction) which sh	ould be reported:
9.	Additional special instructions for administration	on or care of the drug:
Physic	cian's Signature:	Phone: Date:
Hysic	idit 5 Jigilature.	<mark>Phone: Date:</mark>
	t / Guardian Signature:	Date:

THERE MUST BE NOTIFICATION TO SCHOOL EMPLOYEES IF ANY INFORMATION PROVIDED BY THE PHYSICIAN CHANGES.



Student			
•			

School Year _____

ACADEMY REGISTRATION FORM – Health & Medical

Health Record Questionnaire

1.	Allergies (List all allergies affecting the child and any special precautions or treatments indicated for
the	se allergies):
2.	Medications or Food Supplements (List all medications or food supplements currently being
adn	ninistered to the child):
3.	Dietary Restrictions (List all modified dietary restrictions affecting the child):
4.	Chronic Physical Problems (List all chronic physical problems affecting this child):
5.	History of Hospitalizations (List dates or all hospitalizations of the child):
6.	Diseases (List all diseases that the child has had):
7.	Medical Treatment – Should the need arise to treat a cut or scrape on my child, I permit the use of
Nec	osporin: YES / NO
8.	Is your child Exempt from Immunizations? YES / NO Reason:
Par	ent / Guardian Signature: Date:



Student			

School	Year	

ACADEMY REGISTRATION FORM – Health & Medical

Emergency Transportation Authorization and Emergency Medical Care

Child's Name	Mother's Name		Father's Name	
Home Address Home Address, City, State, Zip Home Address, City, State, Zip				
City, State, Zip	Telephone Number		Telephone Number	
	()		()	
Telephone Number ()	Employer Address		Employer Address	
	Employer Telephone	Number	Employer Telephone Number	
f not at home or work, pleas	e give other telephone numbe	r where parents c	an be reached:	
	Mother:	· ·		
¿EOPLE TO CONTACT IN E\	/ENT OF EMERGENCY, if par	ent cannot be co	ontacted:	
Name		Name		
Street Address		Street Address		
City, State, Zip	Telephone Number ()	City, State, Zip	Telephone Number ()	
MEDICAL PROVIDERS:				
Name of Physician or Medical	Clinic	Name of Dentist of	or Dental Clinic	
Street Address		Street Address		
City, State, Zip	Telephone Number ()	City, State, Zip	Telephone Number ()	
Part I - PERMISSION TO TRAN	ISPORT CHILD (Fill in either PA	RT I or PART II, no	t both)	
<u> </u>	Christian Academy permission		•	
lospital / Clinic:		•		
· · · · · · · · · · · · · · · · · · ·			ncy dental care or to the nearest	
vailable source of assistance				
Parent / Guardian Signatu	re:		Date:	
	PERMISSION TO TRANSPORT O	CHILD		
Part II - <u>REFUS</u> AL TO GRANT I				
	odox Christian Academy perm	ission to transport	t my chila,	
do not give Holy Trinity Orth		· ·	t my child, equires emergency medical or denta	
do not give Holy Trinity Orth for emergency medical or der		s or injury which r	equires emergency medical or denta	
do not give Holy Trinity Orth for emergency medical or der	ntal care. In the event of illnes	s or injury which r	equires emergency medical or denta	



Student	

School Year _____

EMERGENCY CARD (PLEASE PRINT)

Student:
Student: Birthday:
Address:
City/State/Zip:
City/State/Zip:
Daytime Phone: Cell Phone: Parent/Guardian: Daytime Phone: Cell Phone: 1st Emergency Contact: Daytime Phone: Cell Phone: 2nd Emergency Contact: Daytime Phone: Cell Phone: Applicable medical information (include the child's name if more than one child on the list) Comments:
Daytime Phone: Cell Phone: Parent/Guardian: Daytime Phone: Cell Phone: 1st Emergency Contact: Daytime Phone: Cell Phone: 2nd Emergency Contact: Daytime Phone: Cell Phone: Applicable medical information (include the child's name if more than one child on the list) Comments:
Daytime Phone: Cell Phone: 1st Emergency Contact: Daytime Phone: Cell Phone: 2nd Emergency Contact: Daytime Phone: Cell Phone: Applicable medical information (include the child's name if more than one child on the list) Comments:
Daytime Phone: Cell Phone: 1st Emergency Contact: Daytime Phone: Cell Phone: 2nd Emergency Contact: Daytime Phone: Cell Phone: Applicable medical information (include the child's name if more than one child on the list) Comments:
Daytime Phone: Cell Phone: 2 nd Emergency Contact: Daytime Phone: Cell Phone: Applicable medical information (include the child's name if more than one child on the list) Comments:
Daytime Phone: Cell Phone: 2 nd Emergency Contact: Daytime Phone: Cell Phone: Applicable medical information (include the child's name if more than one child on the list) Comments:
2 nd Emergency Contact: Cell Phone: Cell P
Applicable medical information (include the child's name if more than one child on the list) Comments:
Applicable medical information (include the child's name if more than one child on the list) Comments:
Applicable medical information (include the child's name if more than one child on the list) Comments:
CTUDENT DELEASE CODM (DUEASE DRINT)
STUDENT RELEASE FORM (PLEASE PRINT)
Please list all individuals permitted to pick-up your child from school. Please let friends and relatives know we will
check for identification. 1
2.
3.
4
5.
6
7



Student _		
	School Vear	

ACADEMY REGISTRATION FORM – Agreements and Permissions

Please sign each section

Field Trips: My child (named below) has my permission to p	articipate in any field trips made in conjunction
with the school's program. This includes transportation of th	e student. Parents will be advised of such trips
as they are planned. Modest fees may apply.	
Signature:	<u> </u>
Field Trip Child Restraint Statement	
Ohio's Child passenger safety law requires:	
• Every child under 8 years old must ride in a booster seat or	other appropriate child safety seat unless the child
is 4' 9" or taller.	
• Every child from 8-15 years old who is not secured in a car	seat must be secured in the vehicle's seat belt.
To be sure we are in compliance with the law, we are asking	parents to weight their children and fill in the
appropriate spaces on this form.	
My child: is	years old,
And weighs: pounds, as of this date:	·
Therefore (checkmark one):	
My child must ride in a booster seat or other appropr	iate child safety seat.
My child is 8 or is taller than 4' 9" and must be secure	ed in a seat belt
I am providing information that is correct as of the date sho	own above. If any of this information changes
during the school year I may request a new form to update the	ne school file.
Signature:	Date:



Student _			
	School Year		

ACADEMY REGISTRATION FORM – Agreements and Permissions

Parental Permission for Release and Publication of Student Photograph/Image

Dear Parent/Guardian:

It is our practice to seek parental permission before including your child's photograph, videotape or otherwise record your child and his/her schoolwork on the School Web page or in any internal or external publications; or to release these images to the media in furtherance of the Board of Education Policy to encourage positive portrayals of the School in the media, through other educational institutions or distributed through a cable television station or network. In order to release or include your child's photograph in School or media projects, we must have your consent. Please review the information below. If you do not grant permission for any of the areas listed, please check the appropriate line(s), sign and return to school. Otherwise, your consent is given.

CHECK EACH SECTION BELOW, SIGN AND RETURN TO SCHOOL

Holy Trinity Orthodox Christian Academy, Inc. has my permission to publish a photograph/video of my child for the following:

Internal Building Use (check box below):
Student images/videos may be taken for internal use such as student recognition bulletin boards, school newspapers
and newsletter, classroom projects, etc.
I grant permission to use my child photograph as described above.
I DO NOT grant permission to use my child's picture as described above.
External Use (check box below):
Student images may be used for external publications such as press releases, billboards, print ads, and/or other School publications related to my child's participation in school related and/or extra-curricular activities.
I grant permission to use my child photograph as described above.
I DO NOT grant permission to use my child's picture as described above.
Intermet /Online Hee /sheek hey helevy).

Internet/Online Use (check box below):

Student images/videos may be used for district/building/teacher web sites with the understanding that the child's full name will not be published on the Internet when a photograph is posted. Last names of students **will not** be used on **web page projects**.

web page projects.		
I grant permission to use my child photograph as described above.		
I DO NOT grant permission to use my child's picture as described above.		
Signature:	Date:	
Child/a Nama	Cuada	



Student _		
	School Vear	

ACADEMY REGISTRATION FORM – Agreements and Permissions

Book AgreementWe understand that we are responsible for any lost or damaged schoolbooks. (i.e. Text books, classroom books, library books). We are aware that there will be a charge for replacement of a book that is damaged or lost. We agree to pay book fees should this occur.

Signature:	Date:	
-		

Student Handbook Agreement

Please sign to acknowledge you have read, understand, and agree to the terms written in the student handbook.

Signature: _	Date:	
	_	



Student _			
	School Year		

ACADEMY REGISTRATION FORM – Questionnaire/Statistics

Ohio Department of Education Statistics Collection for the 20____ - 20____ School Year

The information you provide on this form is used solely for our Non-public Charter school report we are required to file with the Ohio Department of Education each October, and for notifying your Public School District of your child's attendance at Holy Trinity Orthodox Christian Academy. None of this information is used as a basis for admissions.

Public School District *	
Public School/Building Name *	
Race	□ Asian/Pacific Islander □ Black/African □ Eskimo/Aleut □ Hispanic □ Native American □ White/Caucasian □ Multi-cultural
Signature:	Date:

RACIAL NONDISCRIMINATORY POLICIES * (3301-39-04 Sec. A [3] [5] AND Sec. B[1])

The governing board of the Holy Trinity Orthodox Christian Academy, Inc., located at 175 Laird Ave NE in Warren, Ohio has adopted the following racial nondiscriminatory policies:

Holy Trinity Orthodox Christian Academy, Inc. will not discriminate on the basis of race, color, biological sex, or ethnic origin.

^{*} You must provide the name of the Public School District in which you reside, whether or not your child has ever attended a school in that district or not. If you know it, please also provide the Name of the specific school/building where your child would attend within that district if he or she was enrolled this year.



Student _	
	School Year

ACADEMY REGISTRATION FORM – Questionnaire/Statistics

Family Questionnaire

Ι.	in which ways would you be willing to volunteer?
	Teaching Art Fundraising Secretarial Classroom aide
	Cleanup and maintenance Other:
2.	Do you support the following aspects of the curriculum and school policies?
	Please check: Y=Yes N=No Q=Qualified Answer
	Discipline Policy Y N Q
	Classroom Philosophy Y N Q
	Grievance Policy Y N Q
3.	To the best of your knowledge, does your child have any language problems or learning disabilities?
4.	Does your child have any emotional disturbances or behavioral problems?
5.	Does your child have any physical handicaps?
6.	Are there any other problems or situations that we need to be aware of?
7.	Are there any recent major changes in your family such as divorce, death, new baby, illness, etc.?
8.	How do you reward your child for good behavior?
9.	Does your child like to talk?
10	Is your child shy? Outgoing? Average?