

# Holy Trinity Orthodox Christian Academy

## Application for Enrollment / Re-enrollment Update

School Year \_\_\_\_\_ Tuition Rate \_\_\_\_\_  
\_\_\_\_\_ / \_\_\_\_\_

175 Laird Ave. NE, 1<sup>st</sup> floor, Warren, OH 44483

Phone: (330) 399-7642

Email: secretray@htocaap.org

### Student Data - PLEASE PRINT NEATLY

Name \_\_\_\_\_

(Last)

(First)

(Middle)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Lives with: \_\_\_\_\_ Both Parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Legal Guardian

Birthdate: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Religion: \_\_\_\_\_

Church/Parish: \_\_\_\_\_

Proposed entry grade: \_\_\_\_\_ SSN (Last 4 digits): \_\_\_\_\_

Public School Attendance District \_\_\_\_\_

Other children (siblings): \_\_\_\_\_ Age: \_\_\_\_\_

\_\_\_\_\_ Age: \_\_\_\_\_

**Father's (or Legal Guardian's) Name** \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Religion: \_\_\_\_\_ Email \_\_\_\_\_

Marital Status: \_\_\_\_\_ SSN (Last 4 digits): \_\_\_\_\_

**Mother's (or Legal Guardian's) Name** \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Religion: \_\_\_\_\_ Email \_\_\_\_\_

Marital Status: \_\_\_\_\_ SSN (Last 4 digits): \_\_\_\_\_

### **Address of each parent *if different* from that of student address:**

Father: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mother: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**Field Trips:** \_\_\_\_\_ (child's name) has my permission to participate in any field trips made in conjunction with the school's program. Parents will be advised of such trips as they are planned. Small fees may apply.

**Financial Obligations** – I (we) agree to fulfill all financial obligations according to the Tuition Payment Schedule and Promissory Note. This includes a **yearly nonrefundable \$60.00 registration fee** due with this application, a nonrefundable deposit (according to Payment Schedule) to hold a place in the class. Tuition is according to your Tuition Payment Schedule unless written on previous contract to hold a specific tuition rate advised by the Board in the year 2013& 2014. Tuition may be paid in full, or according to your Payment Schedule. *Payments are due on the 1st of each month.* Checks may be payable to **Holy Trinity Orthodox Christian Academy, Inc., Holy Trinity OCAAP, Holy Trinity, or HTOCA.** **We accept cash, check, and Money Orders. We also accept PayPal and most major credit cards, with an additional 3% bank processing fee.**

**EdChoice Applicants only** - All students are required to pay the non refundable yearly \$60.00 registration fee. EdChoice students are not required to pay the full Academy deposit but are required to pay a onetime \$100 materials fee. You are expected to sign all checks coming from the state which is providing the scholarship for your child.

**Required Forms --** I (we) agree to provide updated copies of all required Ohio Department of Education statistics forms, health forms, physical examination reports, and immunization records prior to the start of the school year.

**Participation for Fundraising, and Other Events** – I (we) understand that Holy Trinity Orthodox Christian Academy is a parent – driven school and relies heavily on parent volunteers both in school activities and in fundraising activities. It is mandatory to help with 2 fundraising events throughout the school year. **Each family is required to pay a \$100 dollar per family fundraising fee at orientation.** See handbook for details.

**Previous School** – For children who are new to us, please provide the name and address of the last school attended:

Name of School: \_\_\_\_\_

Address of School: \_\_\_\_\_

Grade at time of withdrawal: \_\_\_\_\_

**Special Needs** – Does this student have any special needs? Yes \_\_\_\_\_ No \_\_\_\_\_

If “Yes” please provide a complete description on a separate sheet as well as an IEP if applicable.

## Fees Explained

All preschool and academy students pay a yearly registration fee of \$60

- Preschool also pays a yearly \$30 activity supply fee
- Academy students pay a yearly per family fundraising fee of \$100 due at orientation

EdChoice students pay a onetime non refundable starting materials fee of \$100

- This is a small percentage to help purchase the student books before the state makes its first scholarship payment in late October.

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### Fees at a Glance

- **Self-Paying Families** -Annual fees for new academy students are a \$60.00 registration fee due at registration and \$100 per family fundraising fee due at orientation.
- **New EdChoice Students** - Fees are \$160 due at registration (a onetime non-refundable \$100 materials fee and a yearly \$60 registration fee.) An additional \$100 fundraising fee is due at orientation.
- **Re-enrolled EdChoice** – Annual fees are a \$60 registration fee due at time of registration and a \$100 per family fundraising fee due at orientation.
- **Preschool** - Student yearly fees are \$90 due at registration (\$30 activity supplies fee and \$60 registration fee)
- **The Registration and Fundraising Fees were adopted May 17<sup>th</sup> 2018 for all academy students and will be implemented July 1<sup>st</sup> 2018.**

### **Tuition deposits are not included in fee schedules above.**

I am (we are) the parents/guardians of the student named above and hereby consent to the student's attendance at the HTOCA campus for this school year. I (we) acknowledge receipt of the student handbook and agree with the purposes and conditions contained therein.

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

*Holy Trinity Orthodox Christian Academy, Inc. will never discriminate on the basis of race, color, gender, or ethnic origin in its student admission policies or in its hiring policies.*

### **FOR OFFICE USE ONLY:**

Annual \$60 registration fee (amount/Check#) \_\_\_\_\_ Date \_\_\_\_\_

Annual \$100 fundraising fee per family (amount/Check#) \_\_\_\_\_ Date \_\_\_\_\_

ONE-TIME Nonrefundable (for new academy students) \$100 Materials fee (amount/Check#) \_\_\_\_\_ Date \_\_\_\_\_

\* ONLY send all 3 application pages to the treasurer once forms and payments are complete.